



RULES FOR SUBMISSION

Please read the submission rules before submitting an abstract.

- Abstracts must be submitted online via the website only.
ABSTRACTS SUBMITTED BY EMAIL WILL NOT BE ACCEPTED.
- **Abstracts Type:** Abstracts may be submitted as Scientific Research Abstract, Clinical Case or Nurse Research Abstract.
- **Presentation Type:** Abstracts may be submitted for oral or poster presentation. The Scientific Committee will determine whether the abstract will be accepted for presentation, with consideration given to the author's preference.
- Abstracts must be received by the announced deadline. Abstracts received after the deadline will not be considered.

LIMITATIONS:

- The same person may **submit** unlimited abstracts regardless of presenting author.
 - The same person may serve as **presenting author** on up to 3 abstracts.
 - Presenting authors must be registered participants. Only abstracts of authors who have paid their registration fees by **the Early Registration Deadline Tuesday, 12 December 2023** will be scheduled for presentation and included for publication.
 - Submission of an abstract acknowledges your acceptance for the abstract to be published in the official Congress publications.
 - The presenting author is required to ensure that all co-authors are aware of the content of the abstract and agree to its submission, before submitting the abstract.
 - Previously Presented/Published Policy: Abstracts should contain original material that has not been published at the time of submission. In addition, abstracts should not be submitted to international meetings which take place before ICE 2024. However, abstracts in preliminary form submitted to, or presented at, national or regional meetings will be considered.
 - All abstracts should be submitted and presented in clear English with accurate grammar and spelling of a quality suitable for publication.
 - Disclosure of Conflicts of Interest: Abstract submitters will be required to disclose any conflict of interest in the submission form.
 - Instructions for the preparation of presentations will be made available on the Congress website.
 - Publication Embargo: ISE 2024 has an embargo policy on all abstracts submitted to the Congress. The embargo will be lifted on:
 - Oral Presentations*: Abstracts selected for oral presentation are embargoed from the time of submission until the conclusion of the presentation at the Congress. The ISE reserves the right to adjust the embargo as needed.
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- **Presenting author's contact details:**
 - Full first and family name(s)
 - Email address
 - Affiliation details: department, institution / hospital, city, state (if relevant), country
 - Phone number
- **Author and co-authors' details.**
- **Abstract type:** Scientific Research Abstract, Clinical Case or Nurse Research Abstract.
- **Preferred presentation type:** Oral or Poster.
- **Abstract title** – must be in **UPPER CASE** and **limited to 25 words**. Please submit symbols as words.
- **Abstract text - limited to 400 words** including acknowledgements. Please note: word count is affected when tables are included.
- **Abstract topic** – select the abstract topic as per the [list of topics](#).
- **Images**– The maximum file size of each image is 500 KB. The maximum pixel size of the graph/image is 600(w) x 800(h) pixels. You may upload images in JPG, GIF or PNG format.
- Abstracts should clearly state:
 - Background and aims**
 - Methods**
 - Results**
 - Conclusions**
- Use only standard abbreviations. Place special or unusual abbreviations in parentheses after the full word the first time it appears.
- Use generic names of drugs. The presentation must be balanced and contain no commercial promotional content.
- To preserve the peer review process, submissions may not contain patient names, hospital ID numbers or other identifying information in the body of your abstract.
- The submission form allows you to **store your abstract as a DRAFT** until the deadline. **After the deadline if not submitted, drafts will be deleted.**
- Click on the **SUBMIT** button at the end of the process in order to submit your abstract. **Changes will not be possible to your abstract after it is submitted.**
- You will receive an abstract ID number via email after you have submitted your abstract. Please refer to this abstract number in all correspondence regarding the abstract.
- Please [contact us](#) if you have not received confirmation that your abstract has been submitted.
- Please do not submit multiple copies of the same abstract.

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During abstract submission you will be asked to confirm that you agree to the following:

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